

# Soccer Association of Columbia

4560 Centennial Lane Ellicott City, MD 21042

410-203-9590 FAX 410-203-9592

## DISCLOSURE AND AUTHORIZATION FORM

### Disclosure Regarding Background Investigation

The Soccer Association of Columbia may request, for lawful employment/volunteer purposes, background information about you from a consumer reporting agency in connection with your service with the Club as a volunteer, paid employee, or contractor. This background information may be obtained in the form of investigative consumer reports (commonly known as "background reports"). These background reports may be obtained at any time after receipt of your authorization and, if you are hired or engaged by The Soccer Association of Columbia, throughout your service with the Club as a coach, manager or administrator, both in a paid or volunteer capacity.

HireRight, Inc., or another consumer reporting agency, will prepare or assemble the background reports for the Company. HireRight, Inc. is located and can be contacted by mail at 5151 California, Irvine, CA 92617, and HireRight can be contacted by phone at (800) 400-2761.

The types of information that may be obtained include, but are not limited to: social security number verifications; address history; criminal records and history; public court records; driving records; accident history; worker's compensation claims; educational history verifications (e.g., dates of attendance, degrees obtained); employment history verifications (e.g., dates of employment, salary information, reasons for termination, etc.); personal and professional references checks; professional licensing and certification checks; drug/alcohol testing results, and drug/alcohol history in violation of law and/or company policy; and other information bearing on your character, general reputation, personal characteristics, mode of living.

This information may be obtained from private and public record sources, including, as appropriate: government agencies and courthouses; educational institutions; former employers; personal interviews with sources such as neighbors, friends and associates; and other information sources.

You may request more information about the nature and scope of any investigative consumer reports by contacting The Soccer Association of Columbia.

### Authorization of Background Investigation

I have carefully read and understand this Disclosure and Authorization form. By my signature below, I consent to preparation of background reports by a consumer reporting agency such as HireRight, Inc., and to the release of such background reports to the Club and its designated representatives and agents, for the purpose of assisting The Soccer Association of Columbia in making a determination as to my eligibility for employment (including independent contractor assignments, as applicable), volunteer services, promotion, retention or for other lawful employment purposes. I understand that if The Soccer Association of Columbia hires me, contracts for my services, or accepts me as a volunteer, my consent will apply, and the Club may obtain background reports, throughout my employment, contract period or services as volunteer.

I understand that information contained in my employment, volunteer or contractor application, or otherwise disclosed by me before or during my employment, volunteer or contract assignment, if any, may be used for the purpose of obtaining and evaluating background reports on me. I also understand that nothing herein shall be construed as an offer of employment or contract for services.

I hereby authorize law enforcement agencies, learning institutions (including public and private schools and universities), information service bureaus, record/data repositories, courts (federal, state and local), motor vehicle records agencies, my past or present employers, the military, and other individuals and sources to furnish any and all information on me that is requested by the consumer reporting agency.

By my signature below, I also certify the information I provided on and in connection with this form is true, accurate and complete. I agree that this form in original, faxed, photocopied or electronic (including electronically signed) form, will be valid for any background reports that may be requested by or on behalf of The Soccer Association of Columbia.

Applicant Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Date of Residency: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Daytime Telephone Number: \_\_\_\_\_

Date of Birth\* \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender\* \_\_\_\_\_

Email Address: \_\_\_\_\_

Position: \_\_\_\_\_ Age Group \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return form via:

Fax 410-203-9592

or Email christine@sachc.org

or Drop in the black mailbox outside of the SAC office, Attention: Christine  
or mail it to:

SAC

4560 Centennial Lane

Ellicott City, MD 21043

Attention: Christine