

**SOCCER ASSOCIATION OF COLUMBIA, INC.  
EMPLOYEE CHECKLIST**

Employee Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

County: \_\_\_\_\_

Phone: \_\_\_\_\_ home  
\_\_\_\_\_ cell  
\_\_\_\_\_ work

Email Address: \_\_\_\_\_

SS#: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Position: \_\_\_\_\_

- \_\_\_\_\_ Form W-4
- \_\_\_\_\_ Form MW-507
- \_\_\_\_\_ Form I-9 - include appropriate documentation
- \_\_\_\_\_ Direct Deposit Authorization Form
- \_\_\_\_\_ Hireright Background Check
- \_\_\_\_\_ Contract , if applicable

Baltimore	2.83%
Carroll	3.05%
Harford	3.06%
Howard	3.20%
Montgomery	3.20%
Prince Georges	3.10%

Reviewed by: \_\_\_\_\_